



LICENSING AND REGISTRATION COMMITTEE

DATE:	Wednesday, 8 March 2023
TIME:	6.30 pm
VENUE:	Committee Room - Town Hall, Station Road, Clacton-on-Sea, CO15 1SE

MEMBERSHIP:

Councillor Winfield (Chairman)
Councillor V Guglielmi (Vice-Chairman)
Councillor Casey
Councillor Clifton
Councillor Coley

Councillor Davis
Councillor J Henderson
Councillor McWilliams
Councillor Skeels
Councillor Wiggins

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DATE OF PUBLICATION: Tuesday, 28 February 2023

AGENDA

1 **Apologies for Absence and Substitutions**

The Committee is asked to note any apologies for absence and substitutions received from Members.

2 **Minutes of the Last Meeting (Pages 1 - 4)**

To confirm and sign as a correct record, the minutes of the meeting of the Committee, held on Thursday 3 November 2022.

3 **Declarations of Interest**

Councillors are invited to declare any Disclosable Pecuniary Interests or Personal Interest, and the nature of it, in relation to any item on the agenda.

4 **Questions on Notice pursuant to Council Procedure Rule 38**

Subject to providing two working days' notice, a Member of the Committee may ask the Chairman of the Committee a question on any matter in relation to which the Council has powers or duties which affect the Tendring District **and** which falls within the terms of reference of the Committee.

5 **A1 - Various Licensing Provisions - Applications Approved Under Delegated Powers (Pages 5 - 8)**

This report seeks to provide the Committee with data on the number of licences, certificates and permits authorised by the Council recently. The majority of these have been authorised by Officers in accordance with approved schemes of delegation.

6 **A2 - Licensing Enforcement Schedule of Routine Licensing Inspections for 2023 (Pages 9 - 20)**

The purpose of this report is to invite the Committee to consider the arrangements for routine inspections of licences, permits, consents etc within the scope of the Committee's work.

7 **A.3 Review Of The Licensing Fees and Charges 2023 (Pages 21 - 30)**

To submit to the Committee details of the current licensing fees and charges for the issuing and renewal of licenses, consents, and permits issued by the Council's Licensing Team and to seek approval for changes set out to those fees and charges to take effect from 1 April 2023 (or as soon as practicable thereafter taking account of legislative requirements).

8 **A.4 Development Of a Comprehensive and Cohesive Taxi/Private Hire Policy (Pages 31 - 58)**

The Committee is requested to consider the information in this report and to indicate policy areas it is minded to see included in a new cohesive policy document that can be prepared by Officers.

9 **A.5 - Home Office Issue Revised Section 182 Guidance Under the Licensing Act 2003 and "Martyn's" Law (Pages 59 - 68)**

To report to the Committee on an update to the Guidance issued under section 182 of the Licensing Act 2003 issued by the Home Secretary and the introduction of "Martyn's" Law.

10 **A.6 - Review of the Fees and Charges for Animal and Beauty Treatment Licensing (Pages 69 - 76)**

To submit to the Committee details of the current licensing fees and charges for the issuing and renewal of licenses issued by the Environmental Health service, that are non-executive functions, and to seek approval for those fees for the current financial year and changes to those fees and charges to take effect from 1 April 2023 (or as soon as possible thereafter taking account of legislative requirements).

Date of the Next Scheduled Meeting

The next scheduled meeting of the Licensing and Registration Committee is to be held in the Committee Room - Town Hall, Station Road, Clacton-on-Sea, CO15 1SE at 6.30 pm on Tuesday, 28 March 2023.

Information for Visitors

FIRE EVACUATION PROCEDURE

There is no alarm test scheduled for this meeting. In the event of an alarm sounding, please calmly make your way out of any of the fire exits in the hall and follow the exit signs out of the building.

Please heed the instructions given by any member of staff and they will assist you in leaving the building and direct you to the assembly point.

Please do not re-enter the building until you are advised it is safe to do so by the relevant member of staff.

Your calmness and assistance is greatly appreciated.